

Woodstock Historic District Commission
Regular Meeting
Woodstock Town Hall
Sept 26, 2016, 8:00 p.m.

Minutes

1. Call to Order @ 8:04 pm by Chair Tim Monahan Present: Harold Bishop, Lynn Smith, Tim Monahan, and Christine Lessig Public: Dan Atwood, Milita Monahan, Joe Campbell,
2. Appointment of alternates: Christine Lessig was appointed as a regular member
3. Public Hearings:

Melita Monahan for gutters at 512 Route 169.

- Request for approval for installation of copper half round 6 inch gutters and copper rain spouts on the front and back second story of the home. Information provided to WHCD members.
- **Motion** to close hearing by Lynn Smith and second by Harold Bishop. Motion carried.
- Discussion - none
- **Motion** to approve the application as presented by Lynn Smith and second by Harold Bishop.
- **Motion** passed with Chair Tim Monahan abstaining.

Woodstock Academy for changes to the entrance to Bracken Admin Center, 57 Academy Road

- Joe Campbell presented information to the WHDC explaining why Woodstock Academy, WA, is in the process of making changes to the accessible ramp entrance of the Bracken Admin Center.
 - Last year the ramp was found deteriorating and pulling away from the building, which led to large portions of the BAC siding (stucco) to become unattached from the building. WA plans to re-work and redesign the entrance using 'Universal Design' to make all welcome and require everyone to use accessible entrance.
 - Ramp will be similar and blend in with the building and wrap around to the southeast side and will be slopped for accessibility by ADA standards.
 - Portion of stone railing on eastern side of building leading to the upper door with the ramp will become the primary access, the lower door may be left for emergency purposes and will not be utilized on a daily basis. Garden area will be in front of lower door.
 - Walkway will have gray pavers
 - Pipe railing will be used on both sides, 30 inch height – for handicapped accessibility
 - 10 inch kick plate on door
 - Door handles will be levers for increased accessibility
 - **Motion** to close hearing by Harold Bishop and seconded by Lynn Smith. Motion passes
 - Discussion
 - Motion to approve application as submitted was made by Harold Bishop and seconded by Lynn Smith. Unanimous - Motion passes
4. Review of Minutes: August 22, 2016 Motion to accept minutes was made by Lynn Smith and seconded by Harold Bishop. Unanimous approval – Motion passes
 5. Correspondence – none
 6. Public Comment - none

7. Project Consultations Dan Atwood 474 Rte 169 – Deck replacement
8. Old Business
 - Historic District signs (Lyn Smith) - Tabled
 - New member – ongoing
 - Proposed changes to Certificate of Appropriateness Application – Draft presented by Christine Lessig
9. New Business - none
10. Adjournment Motion made by Harold Bishop and seconded by Lynn Smith. Motion carried Meeting adjourned at 9:36pm

Respectfully submitted by Christine Lessig Interim Clerk

Next WHDC meeting will be Monday, Oct 24, 2016 at 8 PM