

Board of Selectmen
Minutes
Special Meeting
Wednesday, March 19, 2014
3:30 P.M.

Present: Allan D. Walker, Jr., Chandler L. Paquette, D. Mitchell Eaffy

Others Present: Shannon Reynolds, Judy Walberg, Linda Bernardi, Donna Stefanik, Karen Fitzpatrick

1. Call to Order

Walker called the meeting to order at 3:33 P.M.

2. Meet with Shannon Reynolds, Recreation Department – Discuss Budget Submission

Reynolds stated that she is in the process of organizing the upcoming road race and is hoping to match or increase last year's fuel fund donation from the race proceeds. She has a new exercise program that has an overwhelming response. She would like to concentrate on the programs already established and become more familiar with them before making any changes or implementing more programs. **Eaffy** asked how she is transitioning into her new position. **Reynolds** stated that the community has been very supportive and she is enjoying her new position.

Reynolds also stated that there were no increases this year in the recreation field's budget. The drainage at the Middle School Ball Field will be addressed with the proper improvements and the tennis courts will have upgrades. The Selectmen thanked Shannon. **(No action was taken).**

3. Meet with Judy Walberg, Town Clerk - Discuss Budget Submission

Walberg stated that she didn't have any overall concerns for her department. She is still getting grants for the restoration of records. Vital records are being digitalized which will help preserve the condition of the original record books and make it easier for the public to access. This transition is running smoothly and she is very happy working with Info Quick Solutions through this transition. The Selectmen thanked Judy. **(No action was taken).**

4. Meet with Linda Bernardi, Tax Collector – Discuss Budget Submission

Bernardi stated everything is running smoothly in her department. Collections are above expected quota at this time. The tax office is now online accepting credit card payments and services are provided by Point & Pay Company at no charge to the town. So far to date she has received over \$253,000.00 in credit card tax payments so she feels this was a great addition to help better service the public. The Selectmen thanked Linda. **(No action was taken).**

5. Meet with Donna Stefanik, Treasurer – Discuss Budget Submission

Stefanik has no overall concerns for her department. The Selectmen thanked Donna for her time. **(No action was taken).**

6. Adjournment

Eaffy moved to adjourn at 5:05 P.M. **Motion carried unanimously.**

Respectfully Submitted By:

Karen Fitzpatrick, Asst. Treasurer/Bookkeeper