

WOODSTOCK HISTORIC PROPERTIES COMMISSION

REGULAR MEETING MINUTES

Monday, March 23, 2015

1. The meeting was called to order in Meeting Room B of Town Hall at 7:16 P.M. by Chairperson Evelyn Cole Smith. Other Commission members attending were Tom Chase, Myron Stachiw, and Jean McClellan, with alternate Donald Froehlich also serving.
2. Review of minutes. February 5, 2015 Special Meeting Minutes were approved unanimously with spelling correction of "Brazeal," on motion by Tom Chase, seconded by Donald Froehlich. February 23 Regular Meeting Minutes were approved unanimously on motion by Donald Froehlich, seconded by Tom Chase.
3. Public Comment. None
4. Correspondence. The Commission has received communication from Woodstock Town Hall regarding annual records information. Lyn Smith also shared her letter to the Planning and Zoning Commission regarding the Plan of Conservation and Development. Planning and Zoning has indicated that they will incorporate WHPC's recommendations.
5. Old Business
 - a. Election of Officers. On motion by Tom Chase, seconded by Myron Stachiw and passed unanimously, Jean McClellan was named as secretary for the Commission.
 - b. Membership vacancy was discussed.
 - c. Rules and Regulations discussion was tabled.
 - d. Cemetery Project.

Myron Stachiw shared research on available resources and models for cemetery documentation, including findagrave.com; rihistoriccemeteries.org; cims cemeterysoftware.com, and work by Cumberland County Department of Planning and Development in Bridgeton, New Jersey ("Mapping the Dead."). He will forward links to the Commission. A Historic Preservation Enhancement Grant grant submission was discussed, with May submission as goal. Tom Chase also shared a pamphlet, "So Who Owns the Stones?" from BSC Group Inc.
6. New Business. Jean McClellan, on behalf of Chamberlin Mill, Inc., presented a plaque to the Commission, in appreciation of its important role in the first five years of preliminary study of Chamberlin Mill.
7. Adjournment at 8:03 PM on motion by Tom Chase, seconded by Jean McClellan, and passed unanimously.

Respectfully submitted,
Jean McClellan, Clerk

Please note that while these minutes may be published the minutes are not approved by the Commission until the next meeting date.