

Woodstock Historic Properties Commission

Regular Meeting February 5, 2015

Minutes of the Meeting

Members present: Evelyn Smith, Myron Stachiw, Tom Chase, Dan Froelich, Harold Bishop, Bev Brazeel

Bev Brazeel appointed voting member for the meeting
Myron Stachiw acting clerk for this meeting

Meeting called to order by Chair Lyn Smith at 7:04 PM

1. Tom Chase made a motion to accept minutes of December meeting as presented, seconded by Bev Brazeel. Minutes accepted unanimously.
2. No Public comment
3. Correspondence
 - a. We received a request from All Points Technology Corp. to review a proposal for replacement of Verizon telecom wireless towers at the Woodstock Fairground. Three (3) structures proposed. Response requested. Lyn Smith will investigate and respond.
 - b. Notification of meeting and Public Hearing of Woodstock Planning and Zoning Commission on 19 February 2015 at 7:45 at the Woodstock Town Hall to review the update of Woodstock's Plan of Conservation and Development.
4. Old Business – Website
 - a. Gail White was liaison to Town website development group. As she has left the WHPC replacement is needed. Some discussion among members, no commitment yet.
 - b. Quasset School report – Lyn Smith reported on the last quarterly meeting of the Quasset School Committee she attended. They are currently doing work on the windows, with plans to replace the current decorative, non-functional window shutters with new shutters that will actually close. New shutters based on those visible in historic photographs will be reproduced, appropriate hardware either purchased or fabricated.

A person on the WHPC is needed to be the liaison with the committee in place of Lyn Smith. Bev Brazeel has agreed to take on that role.
 - c. Cemetery survey grants – Discussion of grants available from CT State Historic Preservation Office. WHPC members agreed that will try to assemble a proposal for the April 10 deadline for a survey and assessment of the Bradford-Marcy Cemetery on Center Road. The project would involve having a surveyor map the cemetery and generate GIS data, and then to link the database to be created with information about all of the stones with the GIS information and post it on the web. Myron Stachiw will consult with practitioners of GIS to determine costs of a consultant to link the database with the GIS data and post it on the web.

- d. New member – WHJPC members encouraged to think of potential new members and to bring suggestions to next meeting.

6. New Business

- a. Budget – members discussed budget and request by Selectmen to not exceed previous year's budget. Agreed that in 2015-2016 budget year the WHPC should organize a program/workshop presenting the work done on the Bradford-Marcy Cemetery and the larger cemetery preservation project now underway. Potential audience is members of other cemetery associations in town.

Motion to adopt budget of \$350 for next budget year made by Myron Stachiw; seconded by Tom Chase. Unanimously accepted.

- b. Plan of Conservation and Development review
Much discussion ensued about shortcomings of the current draft POCD. Myron Stachiw and Lyn Smith shared written comments. Discussion of recommendation that future commercial development take place within existing villages centers and specifically designated commercial zones. Given that village centers in Woodstock contain many historic resources, it is important that any discussions and decisions involve the existing historic entities and commissions in town as well as the residents of those villages. There are many ways to ensure the preservation of those resources against unwise development strategies and to influence and shape future development along desired design, scale, and locational guidelines. Lyn Smith will draft a statement that incorporates these ideas to be submitted to the P&Z public hearing.

- c. Election of officers:

Elected:	Chair –	Lyn Smith
	Vice-Chair-	Myron Stachiw
	Clerk -	Tabled to next meeting so that rules and regulations can be consulted about whether and alternate member can hold this post.

Meeting adjourned at 8:30 PM.